

# **EXECUTIVE COUNCIL OF IOWA**

## **AGENDA**

**MAY 31, 2011**

1. Introduction of Attendees
2. Approval of minutes of meeting held
3. Approval of Out-of-State Travel
  - Other than Federal Funds – Travel Requests – Pages 1 – 5
  - TAB # 1 Pages 3 – 4 (More Than Three Persons)
  - TAB # 2 Page 4 (Registration)
  - TAB # 3 Page 4 (Registration)
  - Federal Funds – Travel Requests – Pages 6 – 15
  - TAB # 4 Pages 5 – 6 (Registration)
  - TAB # 5 Page 5 (Registration)
  - TAB # 6 Pages 8 – 11 (More Than Three Persons)
  - TAB # 1 Pages 13 – 15 (More Than Three Persons)
4. Out of State Travel Waivers
5. Leases – Page 16
6. Payment of Cost Items – Pages 16 - 18
7. Renewal Memberships – Page 19  
TAB #'s 7, 8, 9, 10 and 11

## OTHER THAN FEDERAL FUNDS

1	VanBuskirk, Christy	Commerce - Prof. Lic.	Providence, RI	Conference:
	Board Member		from Hedrick	National Council of Examiners for Engineering and Surveying Annual Meeting (NCEES)
	<i>Prev Trips this year:</i>	6 <i>Staff Attending:</i>	3	<i>Depart:</i> 8/23/2011
	<i>Anticip Trips this year:</i>	7 <i>Mode:</i>	Airplane	<i>Return:</i> 8/28/2011
	21743000010	Registration	\$450.00	State
		Airfare\Train	\$550.00	Federal
		Total	\$2,174.00	Other 100%
		NCEES		Conference Start 8/24/2011 Conference End 8/27/2011
2	Walton, Marlee	Commerce - Prof. Lic.	Providence, RI	Conference:
	Board Member		from Ames	National Council of Examiners for Engineering and Surveying Annual Meeting (NCEES)
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	3	<i>Depart:</i> 8/23/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 8/28/2011
	21743000011	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		NCEES		Conference Start 8/24/2011 Conference End 8/27/2011
3	Russell, Carlene	Department on Aging	Chicago, IL	Conference:
	Nutrition Manager		from Des Moines	Meals on Wheels Association of America
	<i>Prev Trips this year:</i>	3 <i>Staff Attending:</i>	1	<i>Depart:</i> 8/29/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 9/1/2011
	2975311102	Registration	\$0.00	State
		Airfare\Train	\$410.00	Federal
		Total	\$1,082.00	Other 100%
		American Dietetic Association		Conference Start 8/29/2011 Conference End 9/1/2011
4	Russell, Carlene	Department on Aging	Kansas City, MO	Conference:
	Nutrition Manager		from Des Moines	Empowering the Nutrition Gatekeepers: From Parents to Products to Policy
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	1	<i>Depart:</i> 7/23/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	State Vehicle	<i>Return:</i> 7/27/2011
	2975311101	Registration	\$339.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$1,155.00	Other 100%
		American Dietetic Association		Conference Start 7/23/2011 Conference End 7/26/2011

5	Krebs, Robert Executive Officer 2	Human Services	Kansas City, MO from Des Moines	Conference: Regions V & VII State TANF Administrators Meeting
	<i>Prev Trips this year:</i>	1 Staff Attending:	2	Depart: 6/27/2011
	<i>Anticip Trips this year:</i>	2 Mode: Personal Vehicle		Return: 6/30/2011
	4010526113	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$651.61	Other 100%
		Office of Family Assistance		Conference Start 6/28/2011 Conference End 6/30/2011
6	Shoeman, Janet Program Planner 3	Human Services	Kansas City, MO from Des Moines	Conference: Regions V & VII State TANF Administrators Meeting
	<i>Prev Trips this year:</i>	1 Staff Attending:	2	Depart: 6/27/2011
	<i>Anticip Trips this year:</i>	2 Mode: Personal Vehicle		Return: 6/30/2011
	4010526115	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$651.61	Other 100%
		Office of Family Assistance		Conference Start 6/28/2011 Conference End 6/30/2011
7	Goldsmith, Leslie Program Planner 2	Natural Resources	Nashville, TN from Des Moines	Conference: Solid Waste Association of North America's Waste Conference
	<i>Prev Trips this year:</i>	0 Staff Attending:	1	Depart: 8/22/2011
	<i>Anticip Trips this year:</i>	1 Mode: Airplane		Return: 8/25/2011
	5420525111	Registration	\$429.00	State
		Airfare\Train	\$425.00	Federal
		Total	\$1,678.00	Other 100%
		Groundwater Protection Fund		Conference Start 8/23/2011 Conference End 8/25/2011
8	Kise, Greg Criminal Intelligence Analyst Senior	Public Safety	Phoenix, AZ from Des Moines	Conference: Fusion Centers Leaders Program
	<i>Prev Trips this year:</i>	0 Staff Attending:	2	Depart: 6/13/2011
	<i>Anticip Trips this year:</i>	2 Mode: Airplane		Return: 6/17/2011
	595102303	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		NW3C		Conference Start 6/14/2011 Conference End 6/17/2011

9	Parker, Justin	Public Safety	Phoenix, AZ	Conference:
	Criminal Intelligence		from Des Moines	Fusion Centers Leaders
	Analvst Senior			Program
	Prev Trips this year:	2 Staff Attending:	2	Depart: 6/13/2011
	Anticip Trips this year:	5 Mode:	Airplane	Return: 6/17/2011
	595102302	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other
		NW3C	100%	Conference Start 6/14/2011
				Conference End 6/17/2011
10	Hargis, Kristina M.	Transportation	Arlington, VA	Conference:
	PSE 4		from Bondurant	AAMVA Working Group
	Prev Trips this year:	0 Staff Attending:	1	Depart: 6/28/2011
	Anticip Trips this year:	6 Mode:	Airplane	Return: 6/30/2011
	22972	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$254.50	Other
		AAMVA	100%	Conference Start 6/29/2011
				Conference End 6/30/2011
11	Carroll, Karen S.	Transportation	Charlotte, NC	Conference:
	TRANS PLAN 3		from Des Moines	37th International Forum on
	Prev Trips this year:	0 Staff Attending:	1	Traffic Records and Highway
	Anticip Trips this year:	1 Mode:	Airplane	Safety Information Systems
	23000	Registration	\$360.00	
		Airfare\Train	\$525.60	
		Total	\$1,508.22	
		Data Nexus Inc.	100%	Conference Start 7/31/2011
				Conference End 8/3/2011
12	Anderson, Stuart	Transportation	Cincinnati, OH	Conference:
	TRNS DIV DIR		from Des Moines	2011 Mid American
	Prev Trips this year:	2 Staff Attending:	10	Association of State
	Anticip Trips this year:	4 Mode:	Airplane	Transportation Officials
	23026	Registration	\$300.00	Meeting
	TAB # 1	Airfare\Train	\$396.01	
		Total	\$1,305.66	
			100%	Conference Start 7/20/2011
				Conference End 7/22/2011

13	Franklin, Daniel R.	Transportation	Cincinnati, OH	Conference:
	PSE 4		from Ames	2011 Mid American Association of State Transportation Officials Meeting
	Prev Trips this year:	4	Staff Attending: 10	Depart: 7/19/2011
	Anticip Trips this year:	6	Mode: Airplane	Return: 7/22/2011
	22994		Registration \$300.00	State 100%
	TAB # 1		Airfare\Train \$396.01	Federal
			Total \$1,356.86	Other
				Conference Start 7/20/2011
				Conference End 7/22/2011
14	Markley, Craig A.	Transportation	Cincinnati, OH	Conference:
	PSE 5		from Des Moines	2011 Mid American Association of State Transportation Officials Meeting
	Prev Trips this year:	0	Staff Attending: 10	Depart: 7/19/2011
	Anticip Trips this year:	1	Mode: Airplane	Return: 7/22/2011
	23024		Registration \$300.00	State 100%
	TAB # 1		Airfare\Train \$396.01	Federal
			Total \$1,336.86	Other
				Conference Start 7/20/2011
				Conference End 7/22/2011
15	Bruhl, Dr. Melissa	Iowa Veterans Affairs	Lisle, IL	Conference:
	Medical Director		from Marshalltown	AMDA Medical Direction in Long Term Care
	Prev Trips this year:	0	Staff Attending: 1	Depart: 7/15/2011
	Anticip Trips this year:	1	Mode: Personal Vehicle	Return: 7/23/2011
	19711		Registration \$1,800.00	State 12%
	TAB # 2		Airfare\Train \$0.00	Federal
			Total \$3,368.00	Other 88%
			Self Generated Funds	Conference Start 7/16/2011
				Conference End 7/22/2011
16	Tourney, Dr. Ann	Iowa Veterans Affairs	Schaumburg, IL	Conference:
	Staff Physician		from Marshalltown	Greater Chicago Internal Medicine Board Review Course
	Prev Trips this year:	0	Staff Attending: 1	Depart: 6/4/2011
	Anticip Trips this year:	1	Mode: Personal Vehicle	Return: 6/11/2011
	15611		Registration \$1,140.00	State 12%
	TAB # 3		Airfare\Train \$0.00	Federal
			Total \$2,826.52	Other 88%
			Self Generated Funds	Conference Start 6/5/2011
				Conference End 6/10/2011

## FEDERAL FUNDS

17	Grinstead, Jason	Education	Chicago, IL	Conference:				
	Consultant		from Des Moines	2011 P-20 SLDS Forum				
	Prev Trips this year:	2	Staff Attending:	2	Depart:	6/21/2011		
	Anticip Trips this year:	4	Mode:	Airplane	Return:	6/24/2011		
	28203267		Registration	\$0.00	State			
			Airfare\Train	\$500.00	Federal	55%		
			Total	\$1,329.90	Other	45%	Conference Start	6/22/2011
				Choice Solutions			Conference End	6/23/2011
18	Schimelfeig, Carla	Education	Chicago, IL	Conference:				
	Consultant		from Des Moines	2011 P-20 SLDS Forum				
	Prev Trips this year:	1	Staff Attending:	2	Depart:	6/21/2011		
	Anticip Trips this year:	4	Mode:	Airplane	Return:	6/24/2011		
	28203266		Registration	\$0.00	State			
			Airfare\Train	\$500.00	Federal	55%		
			Total	\$1,329.90	Other	45%	Conference Start	6/22/2011
				Choice Solutions			Conference End	6/23/2011
19	Chadwick, Dianne	Education	Rockville, MD	Conference:				
	Consultant		from Des Moines	NAEP Analysis and Reporting Meeting				
	Prev Trips this year:	3	Staff Attending:	1	Depart:	7/18/2011		
	Anticip Trips this year:	6	Mode:	Airplane	Return:	7/21/2011		
	28203268		Registration	\$0.00	State			
			Airfare\Train	\$600.00	Federal	100%		
			Total	\$1,742.00	Other		Conference Start	7/19/2011
							Conference End	7/21/2011
20	Ragias, Denise	Education	Seattle, WA	Conference:				
	Consultant		from Des Moines	Association of School Business Officials (ASBO) International Annual Meeting & Exhibits				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	9/16/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	9/19/2011		
	28203238		Registration	\$895.00	State			
			Airfare\Train	\$500.00	Federal	100%		
	TAB # 4		Total	\$2,505.57	Other		Conference Start	9/16/2011
							Conference End	9/19/2011

21	Thomsen, Joyce	Education	Seattle, WA	Conference:
	Consultant		from Des Moines	Association of School Business Officials (ASBO) International Annual Meeting & Exhibits
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 9/16/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 9/19/2011
	28203239	Registration	\$895.00	State
	TAB # 4	Airfare\Train	\$500.00	Federal 100%
		Total	\$2,505.57	Other
				Conference Start 9/16/2011
				Conference End 9/19/2011
22	Burnquist, John	Human Rights	Ft. Lauderdale, FL	Conference:
	Energy Assistance Program Specialist		from Des Moines	National Energy Assistance Director Association Annual Meeting & National Energy and Utility affordability Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	1	<i>Depart:</i> 6/25/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 6/30/2011
	3792066	Registration	\$1,050.00	State
	TAB # 5	Airfare\Train	\$420.00	Federal 100%
		Total	\$2,809.50	Other
				Conference Start 6/26/2011
				Conference End 6/30/2011
23	Brand, William J.	Human Rights	Minneapolis, MN	Conference:
	Division Administrator		from Des Moines	National Association for State Community Services Programs Community Services Block Grant Working Group Meeting & 2011 Community Action
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2	<i>Depart:</i> 6/13/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Personal Vehicle	<i>Return:</i> 6/17/2011
	3792067	Registration	\$525.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$1,865.54	Other
				Conference Start 6/14/2011
				Conference End 6/17/2011
24	Howe, Gwen	Human Rights	Minneapolis, MN	Conference:
	Weatherization Bureau Director		from Des Moines	National Association of Community Services Programs Summer Board Meeting
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2	<i>Depart:</i> 6/13/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Personal Vehicle	<i>Return:</i> 6/15/2011
	3792065	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$719.04	Other
				Conference Start 6/14/2011
				Conference End 6/15/2011

25	Pieper, Greg	Human Rights	Minneapolis, MN	Conference:				
	Program Planner 3		from Des Moines	Community Action Program Legal Services 2011 National Training Conference				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	6/15/2011		
	Anticip Trips this year:	1	Mode:	Personal Vehicle	Return:	6/17/2011		
	3792068		Registration	\$500.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$1,289.06	Other		Conference Start	6/15/2011
							Conference End	6/17/2011
26	Eaton, Carol	Human Services	Chicago, IL	Conference:				
	Bureau Chief		from Des Moines	Region V and VII Child Support Director's Meeting				
	Prev Trips this year:	1	Staff Attending:	1	Depart:	7/13/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	7/15/2011		
	4010526111		Registration	\$0.00	State			
			Airfare\Train	\$523.00	Federal	100%		
			Total	\$1,063.96	Other		Conference Start	7/14/2011
							Conference End	7/15/2011
27	Barto, Patricia	Human Services	Washington, DC	Conference:				
	Program Manager		from Des Moines	2011 Community-Based Child Abuse Prevention Annual Meeting and the State Liaison Officers Grantees Annual Meeting				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/19/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	6/22/2011		
	4010526112		Registration	\$0.00	State			
			Airfare\Train	\$445.80	Federal	100%		
			Total	\$1,442.58	Other		Conference Start	6/20/2011
							Conference End	6/22/2011
28	Bender, Lisa	Human Services	Washington, DC	Conference:				
	Social Worker VI, CAPTA Program		from Des Moines	Network for Action Children's Justice Act Annual Meeting				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/19/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	6/22/2011		
	4010526114		Registration	\$0.00	State			
			Airfare\Train	\$430.60	Federal	100%		
			Total	\$1,368.60	Other		Conference Start	6/20/2011
							Conference End	6/22/2011



29	Caswell, Jody	Human Services	Washington, DC	Conference:				
	Social Worker 6		from Des Moines	Head Start/Office of Child Care Infant Toddler Meeting and Birth to Three Institute				
	Prev Trips this year:	1	Staff Attending:	1	Depart:	6/19/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	6/22/2011		
	4010526110		Registration	\$445.00	State			
			Airfare\Train	\$450.00	Federal	100%		
			Total	\$1,775.00	Other		Conference Start	6/20/2011
							Conference End	6/22/2011
30	Barden, Andrew	Public Defense	Volk Field, WI	Conference:				
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training				
	Prev Trips this year:	0	Staff Attending:	14	Depart:	6/13/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011		
	58214401		Registration	\$0.00	State			
	TAB # 6		Airfare\Train	\$0.00	Federal	100%		
			Total	\$90.00	Other		Conference Start	6/14/2011
							Conference End	6/14/2011
31	Cable, David	Public Defense	Volk Field, WI	Conference:				
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training				
	Prev Trips this year:	0	Staff Attending:	14	Depart:	6/13/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011		
	58214402		Registration	\$0.00	State			
	TAB # 6		Airfare\Train	\$0.00	Federal	100%		
			Total	\$90.00	Other		Conference Start	6/14/2011
							Conference End	6/14/2011
32	Carey, Mark	Public Defense	Volk Field, WI	Conference:				
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training				
	Prev Trips this year:	0	Staff Attending:	14	Depart:	6/13/2011		
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011		
	58214403		Registration	\$0.00	State			
	TAB # 6		Airfare\Train	\$0.00	Federal	100%		
			Total	\$90.00	Other		Conference Start	6/14/2011
							Conference End	6/14/2011

33	Carter-Shields, Tina	Public Defense	Volk Field, WI	Conference:
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training
	Leadworker			
	Prev Trips this year:	1 Staff Attending:	14	Depart: 6/13/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 6/15/2011
	58214404	Registration	\$0.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$90.00	Other
				Conference Start 6/14/2011
				Conference End 6/14/2011
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34	Clearwater, Jean	Public Defense	Volk Field, WI	Conference:
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training
	Leadworker			
	Prev Trips this year:	1 Staff Attending:	14	Depart: 6/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 6/15/2011
	58214405	Registration	\$0.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$90.00	Other
				Conference Start 6/14/2011
				Conference End 6/14/2011
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35	Davis, Michael	Public Defense	Volk Field, WI	Conference:
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training
	Prev Trips this year:	0 Staff Attending:	14	Depart: 6/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 6/15/2011
	58214406	Registration	\$0.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$90.00	Other
				Conference Start 6/14/2011
				Conference End 6/14/2011
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36	Enderton, Eric	Public Defense	Volk Field, WI	Conference:
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training
	Prev Trips this year:	0 Staff Attending:	14	Depart: 6/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 6/15/2011
	58214407	Registration	\$0.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$90.00	Other
				Conference Start 6/14/2011
				Conference End 6/14/2011

37	Gerdes, Douglas	Public Defense	Volk Field, WI	Conference:		
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training		
	Prev Trips this year:	0	Staff Attending:	14	Depart:	6/13/2011
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011
	58214408		Registration	\$0.00	State	
	TAB # 6		Airfare\Train	\$0.00	Federal	100%
			Total	\$90.00	Other	
					Conference Start	6/14/2011
					Conference End	6/14/2011
38	Norris, John	Public Defense	Volk Field, WI	Conference:		
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training		
	Prev Trips this year:	0	Staff Attending:	14	Depart:	6/13/2011
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011
	58214409		Registration	\$0.00	State	
	TAB # 6		Airfare\Train	\$0.00	Federal	100%
			Total	\$90.00	Other	
					Conference Start	6/14/2011
					Conference End	6/14/2011
39	Panveno, Carl	Public Defense	Volk Field, WI	Conference:		
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training		
	Prev Trips this year:	0	Staff Attending:	14	Depart:	6/13/2011
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011
	58214410		Registration	\$0.00	State	
	TAB # 6		Airfare\Train	\$0.00	Federal	100%
			Total	\$90.00	Other	
					Conference Start	6/14/2011
					Conference End	6/14/2011
40	Shanahan, Johnny	Public Defense	Volk Field, WI	Conference:		
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training		
	Prev Trips this year:	0	Staff Attending:	14	Depart:	6/13/2011
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	6/15/2011
	58214412		Registration	\$0.00	State	
	TAB # 6		Airfare\Train	\$0.00	Federal	100%
			Total	\$90.00	Other	
					Conference Start	6/14/2011
					Conference End	6/14/2011

41	Sickels, Chris	Public Defense	Volk Field, WI	Conference:
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training
	Leadworker			
	Prev Trips this year:	1 Staff Attending:	14	Depart: 6/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 6/15/2011
	58214411	Registration	\$0.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$90.00	Other
				Conference Start 6/14/2011
				Conference End 6/14/2011
42	Spence, Tom	Public Defense	Volk Field, WI	Conference:
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training
	Prev Trips this year:	0 Staff Attending:	14	Depart: 6/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 6/15/2011
	58214413	Registration	\$0.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$90.00	Other
				Conference Start 6/14/2011
				Conference End 6/14/2011
43	Vitek, Christopher	Public Defense	Volk Field, WI	Conference:
	Airport Firefighter		from Des Moines	FAA Approved Live Fire Training
	Prev Trips this year:	0 Staff Attending:	14	Depart: 6/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 6/15/2011
	58214414	Registration	\$0.00	State
	TAB # 6	Airfare\Train	\$0.00	Federal 100%
		Total	\$90.00	Other
				Conference Start 6/14/2011
				Conference End 6/14/2011
44	Payne, Kathleen	Health	Portland, ME	Conference:
	FLEX Program		from Des Moines	HRSA 2011 National Conference of State FLEX Programs
	Coordinator			
	Prev Trips this year:	0 Staff Attending:	1	Depart: 7/11/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 7/13/2011
	5883774	Registration	\$0.00	State
		Airfare\Train	\$561.00	Federal 100%
		Total	\$1,043.28	Other
				Conference Start 7/12/2011
				Conference End 7/13/2011

45	Parsons, Jennifer	Public Safety	Chicago, IL	Conference:			
	Program Administrator		from Des Moines	NHTSA Highway Safety Program Management Training Course			
	Prev Trips this year:	1	Staff Attending:	1	Depart:	6/27/2011	
	Anticip Trips this year:	5	Mode:	Personal Vehicle	Return:	7/4/2011	
	61330		Registration	\$0.00	State		
			Airfare\Train	\$0.00	Federal	100%	
			Total	\$990.00	Other		
					Conference Start	6/28/2011	
					Conference End	7/1/2011	
46	Saunders, James	Public Safety	Monterrey, CA	Conference:			
	Director		from Des Moines	Naval Post Graduate Masters Program			
	Prev Trips this year:	5	Staff Attending:	1	Depart:	6/19/2011	
	Anticip Trips this year:	10	Mode:	Airplane	Return:	7/2/2011	
	595102304		Registration	\$0.00	State		
			Airfare\Train	\$0.00	Federal	100%	
			Total	\$0.00	Other		
					Conference Start	6/20/2011	
					Conference End	7/1/2011	
47	Meyerdirk, Jim	Public Safety	Montreal QC, CANADA	Conference:			
	Law Enforcement Liaison & State DRE		from Des Moines	Drug Recognition Expert Training Conference and Pre-conference State Coordinators' Meeting			
	Prev Trips this year:	0	Staff Attending:	1	Depart:	7/17/2011	
	Anticip Trips this year:	5	Mode:	Airplane	Return:	7/22/2011	
	61329		Registration	\$195.00	State		
			Airfare\Train	\$850.00	Federal	100%	
			Total	\$2,520.00	Other		
					Conference Start	7/18/2011	
					Conference End	7/21/2011	
48	Bishop, Brian D.	Public Safety	Salt Lake City, UT	Conference:			
	Construction/Design Engineer		from Des Moines	Energy Codes 2011 Conference - U.S. Department of Energy			
	Prev Trips this year:	0	Staff Attending:	2	Depart:	7/24/2011	
	Anticip Trips this year:	1	Mode:	Airplane	Return:	7/29/2011	
	5951155003		Registration	\$325.00	State		
			Airfare\Train	\$550.00	Federal	100%	
			Total	\$1,445.00	Other		
					Conference Start	7/25/2011	
					Conference End	7/28/2011	

49	Ruffcorn Jr., David N. Construction/Energy Engineer Prev Trips this year: 0 Anticip Trips this year: 1 5951163004	Public Safety   Staff Attending: 2 Mode: Airplane Registration \$325.00 Airfare\Train \$550.00 Total \$1,445.00	Salt Lake City, UT from Des Moines Depart: 7/24/2011 Return: 7/29/2011 State Federal 100% Other	Conference: Energy Codes 2011 Conference - U.S. Department of Energy  Conference Start 7/25/2011 Conference End 7/28/2011
50	Quinn, John Director Prev Trips this year: 2 Anticip Trips this year: 5 595974	Public Safety   Staff Attending: 1 Mode: Personal Vehicle Registration \$0.00 Airfare\Train \$0.00 Total \$0.00	St Louis, MO from Des Moines Depart: 6/16/2011 Return: 6/17/2011 State Federal 100% Other	Conference: Major County Sheriff's Association Summer Meeting  Conference Start 6/16/2011 Conference End 6/17/2011
51	Adam, John F. HWY DIV ADMN Prev Trips this year: 1 Anticip Trips this year: 4 22990 TAB # 1	Transportation   Staff Attending: 10 Mode: Airplane Registration \$300.00 Airfare\Train \$396.01 Total \$1,392.86	Cincinnati, OH from Ames Depart: 7/19/2011 Return: 7/22/2011 State Federal 100% Other	Conference: 2011 Mid American Association of State Transportation Officials Meeting  Conference Start 7/20/2011 Conference End 7/22/2011
52	Dillavou, Mitchell J. PSE 6 Prev Trips this year: 0 Anticip Trips this year: 2 22992 TAB # 1	Transportation   Staff Attending: 10 Mode: Airplane Registration \$300.00 Airfare\Train \$396.01 Total \$1,391.66	Cincinnati, OH from Ames Depart: 7/19/2011 Return: 7/22/2011 State Federal 100% Other	Conference: 2011 Mid American Association of State Transportation Officials Meeting  Conference Start 7/20/2011 Conference End 7/22/2011

53	Dumdei, Victoria L.	Transportation	Cincinnati, OH	Conference:
	PSE 6		from Mason City	2011 Mid American Association of State Transportation Officials Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	10	<i>Depart:</i> 7/19/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 7/22/2011
	23022	Registration	\$300.00	State
	TAB # 1	Airfare\Train	\$545.73	Federal 100%
		Total	\$1,474.40	Other
				Conference Start 7/20/2011
				Conference End 7/22/2011
<hr/>				
54	Lazarowicz, Tony G.	Transportation	Cincinnati, OH	Conference:
	PSE 6		from Sioux City	2011 Mid American Association of State Transportation Officials Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	10	<i>Depart:</i> 7/19/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 7/22/2011
	23025	Registration	\$300.00	State
	TAB # 1	Airfare\Train	\$487.76	Federal 100%
		Total	\$1,531.41	Other
				Conference Start 7/20/2011
				Conference End 7/22/2011
<hr/>				
55	Selmer, John R.	Transportation	Cincinnati, OH	Conference:
	PSE 6		from Ames	2011 Mid American Association of State Transportation Officials Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	10	<i>Depart:</i> 7/19/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 7/22/2011
	22993	Registration	\$300.00	State
	TAB # 1	Airfare\Train	\$396.01	Federal 100%
		Total	\$1,392.86	Other
				Conference Start 7/20/2011
				Conference End 7/22/2011
<hr/>				
56	Trombino III, Paul	Transportation	Cincinnati, OH	Conference:
	DOT DIRECTOR		from Des Moines	2011 Mid American Association of State Transportation Officials Meeting
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	10	<i>Depart:</i> 7/19/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 7/22/2011
	22996	Registration	\$300.00	State
	TAB # 1	Airfare\Train	\$399.01	Federal 100%
		Total	\$1,336.85	Other
				Conference Start 7/19/2011
				Conference End 7/22/2011

57	Wilkinson, Lee A.	Transportation	Cincinnati, OH	Conference:		
	TRNS DIV DIR		from Des Moines	2011 Mid American Association of State Transportation Officials Meeting		
	Prev Trips this year:	0	Staff Attending:	10	Depart:	7/19/2011
	Anticip Trips this year:	4	Mode:	Airplane	Return:	7/22/2011
	22991		Registration	\$300.00	State	
	TAB # 1		Airfare\Train	\$449.01	Federal	100%
			Total	\$1,359.86	Other	
					Conference Start	7/20/2011
					Conference End	7/22/2011
<hr/>						
58	Ridnour, Kathy M.	Transportation	Minneapolis, MN	Conference:		
	EXEC OFF 2		from Des Moines	6th Annual National Meeting of the Safe Routes to School State Coordinators		
	Prev Trips this year:	0	Staff Attending:	1	Depart:	8/14/2011
	Anticip Trips this year:	1	Mode:	Personal Vehicle	Return:	8/18/2011
	22999		Registration	\$0.00	State	
			Airfare\Train	\$0.00	Federal	100%
			Total	\$450.52	Other	
					Conference Start	8/14/2011
					Conference End	8/18/2011



4. **Out of State Travel Waivers**

5. **Leases**

A. Lease between DNR and Cargill Inc.

Date of Lease: Five years, expiring April 3, 2016

Legal Description: That part of the bed of the Mississippi River at River Mile 469.8 located in Section 19, Township 77 North, Range 2 East of the 5th P.M., Scott County, IA described as commencing at a point on the southerly boundary of Tract No. Fla-51 approximately 225 feet west of the line between Government Lots 3 and 4; thence easterly 100 feet to a point on said southerly boundary line of Tract Fla-51, and extending southerly into the Mississippi River 100 feet from the ordinary high water line.

Annual Fee: \$ 600.00

B. Lease between DNR and Corn Belt Telephone Company

Date of Lease: Five years, expiring June 30, 2016

Legal Description: Underground TV cable buried on the roadsides through Black Hawk State Park, Sac County, IA.

Annual Fee: \$ 300.00

David Dorff, Assistant Attorney General has reviewed the above leases and approved the leases as to form.

6. **Payment of Cost Items**

A. Iowa Communications Network.....\$7,959.29

On or about January 3, 2010 cable was damaged due to ice in Buchanan County at the Highway 150 bridge over the Wapsipinicon River. Request is to cover repair costs.

The State Auditor's Office has reviewed the request and recommends payment. This represents full and final payment, \$5,672.82 will be reverted and this allocation closed.

B. Iowa Communications Network.....\$18,752.92

On June 5, 2010 fiber optic cable was damaged due to flooding north of Gravity in Taylor County. Request is to cover repair costs.

The State Auditor's Office has reviewed the request and recommends payment. This represents full and final payment, \$1,566.63 will be reverted and this allocation closed.

- C. Iowa Communications Network.....\$8,051.12  
On or about September 14, 2010 ICN equipment was damaged by flooding at Buck Creek in Jasper County, on Highway 14 one half mile north of Monroe.

The State Auditor's Office has reviewed the request and recommends payment. This represents full and final payment, \$3,587.27 will be reverted and this allocation closed.

- D. Iowa Communications Network.....\$29,438.08  
In August, a fiber optic cable was damaged due to flooding of the Skunk River in Jasper County near I-80 between Colfax and Mitchellville.

The State Auditor's Office has reviewed the request and recommends payment. This represents full and final payment, \$3,623.60 will be reverted and this allocation closed.

- E. Iowa Communications Network.....\$13,205.90  
On or about July 25, 2010 ICN equipment was damage due to flooding and erosion at Mason Creek in Guthrie County, on Highway 25, one mile south of Guthrie Center, IA.

The State Auditor's Office has reviewed the request and recommends payment. This represents full and final payment.

- F. Iowa Communications Network.....\$4,903.10  
On October 13, 2010 fiber optic cable was damaged due to flooding and erosion three miles southwest of Strawberry Point in Clayton County under the 390th St. Bridge over the Maquoketa River.

The State Auditor's Office has reviewed the request and recommends payment. This represents full and final payment, \$1,438.60 will be reverted and this allocation closed.

- G. Department of Human Services..... \$3,233.00  
On November 4, 2009 there was a Sanitary Sewer Backup in Arnold Cottage basement. Request is to cover repair costs.

The State Auditor's Office has reviewed the invoices and recommends payment. This represents full and final payment.

- H. Shuttleworth and Ingersoll, P.L.C..... \$472.50  
115 3<sup>rd</sup> Street South East  
Suite 500  
Cedar Rapids, IA 52401  
Mills v. Iowa Board of Regents et al., an employment termination case

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made both from the General Fund (\$80.00 per hour) and by the Board of Regents (\$95.00 per hour plus expenses).

- I. McDowell, Rice, Smith & Buchanan.....\$29,774.43  
605 West 47<sup>th</sup> Street, Suite 350  
Kansas City, MO 64112  
Tobacco Settlement Authority

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Tobacco Settlement Authority.

- J. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$529.20  
The Davis Brown Tower  
215 10<sup>th</sup> Street, Suite 1300  
Des Moines, IA 50309-3993  
Legal Services to state agencies on issues related to the visa status of prospective state employees

Julie Pottorff, Deputy Attorney General, has reviewed the invoices and recommends payment. Payment will be made from the funds of the Department of Administrative Services, Information Technology Enterprise.

- K. Department of Natural Resources ..... \$11,797.24  
Drainage taxes for the following counties:

Buchanan	\$	140.00
Emmet	\$	4,112.00
Palo Alto	\$	274.69
Polk	\$	892.77
Pottawattamie	\$	2,135.00
Winnebago	\$	4,242.78

David Dorff, Assistant Attorney General, has reviewed this request and recommends payment.

**7. Renewal Memberships**

- A. Health in National Family Planning & Reproductive Health Association in the amount of \$5,000.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$5,000.00.) Other agencies: No: Funding Source: Federal Funds

**TAB # 7**

- B. Health in Wellness Council of Iowa in the amount of \$1,000.00 for January 1 - December 31, 2011. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: State General Fund

**TAB # 8**

- C. Natural Resources in Mid-State Organized Crime Information Center (MOCIC) in the amount of \$250.00 for January 1, 2011 - December 31, 2011. (Previous amount was \$250.00.) Other agencies: No: Funding Source: Other State Funds: Fish & Wildlife Trust Fund

- D. Natural Resources in Missouri River Natural Resources Committee (MRNRC) in the amount of \$1,500.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$1,500.00.) Other agencies: No: Funding Source: Other State Funds: Fish & Wildlife Trust Fund

**TAB # 9**

- E. Transportation in Aircraft Owners and Pilots Association (AOPA) in the amount of \$45.00 for July 20, 2011 - July 19, 2012. (Previous amount was \$39.00.) Other agencies: No: Funding Source: Other State Funds

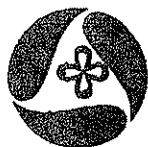
- F. Transportation in American Association of Airport Executives in the amount of \$1,775.00 for January 1 - December 31, 2011. (Previous amount was \$1,775.00.) Other agencies: No: Funding Source: Other State Funds

**TAB # 10**

- G. Transportation in IPMA: In-Plant Printing and Mailing Association in the amount of \$300.00 for April 1, 2011 - March 31, 2012. (Previous amount was \$300.00.) Other agencies: No: Funding Source: Other State Funds

- H. Transportation in National Association of State Facilities Administrators in the amount of \$1,800.00 for July 1, 2011 - June 30, 2012. (Previous amount was \$1,800.00.) Other agencies: No: Funding Source: Other State Funds

**TAB # 11**



# Iowa Department of Transportation

TAB # 1

800 Lincoln Way, Ames, Iowa 50010

515-239-1111

FAX: 515-239-1120

May 26, 2011

Executive Council of Iowa  
State Capitol  
Des Moines, IA 50319

Dear Council Members:

The Iowa Department of Transportation (DOT) staff members listed below are requesting approval to attend the 2011 Mid America Association of State Transportation Officials (MAASTO) meeting. The meeting is being held July 20-22, 2011, at the Westin Cincinnati Hotel in Cincinnati, Ohio.

MAASTO is the American Association of State Highway and Transportation Officials' regional organization for 10 Midwestern states: Illinois, Indiana, Kansas, Kentucky, Michigan, Minnesota, Missouri, Ohio, Wisconsin and Iowa. This is one time each year that Iowa DOT staff meet with neighboring states across all disciplines to discuss operational practices, share policy issues and exchange information.

The Iowa DOT staff members listed below are requesting approval to attend the MAASTO meeting.

Paul Trombino III, Director  
John Adam, Director, Highway Division  
Stuart Anderson, Director, Planning, Programming and Modal Division  
Mitchell Dillavou, Director, Engineering Bureau, Highway Division  
Victoria Dumdei, District 2 Engineer, Mason City, Highway Division  
Daniel Franklin, Director, Office of Policy and Legislative Services  
Tony Lazarowicz, District 3 Engineer, Sioux City, Highway Division  
Craig Markley, Director, Office of Systems Planning, Planning, Programming and Modal Division  
John Selmer, Director, Statewide Operations Bureau, Highway Division  
Lee Wilkinson, Director, Operations and Finance Division

Mr. Trombino will participate in sessions concerning transportation financing techniques and state innovative funding programs, public/private partnerships, sustainability and quality of life and transportation initiatives, and transportation system performance. As the Director, he will also participate in the Chief Executive Officers' roundtable session and the MAASTO Board of Directors meeting.

Mr. Adam, as director of the Highway Division, will attend sessions of interest to the operation of the division such as organizational approaches to performance measures, transportation system performance, and major project management. This conference will also provide the opportunity to discuss transportation items of mutual interest with his counterparts from other Midwestern states.

EXECUTIVE COUNCIL  
2011 MAY 26 PM 1:13

Executive Council of Iowa  
May 26, 2011  
Page Two

Mr. Anderson, as director of the Planning, Programming and Modal Division, plays a key role in the department's long-range transportation planning efforts and will attend sessions to learn best practices to meet the growing demands of the transportation system with limited revenue streams. He will also participate in sessions concerning the upcoming federal surface transportation authorization bill as well as sessions concerning tolling and congestion pricing, aviation funding, and performance measures for transit and metropolitan planning organizations.

Mr. Dillavou, as director of the Engineering Bureau of the DOT's Highway Division, is responsible for directing and developing policies in the design, right of way, traffic and safety, and environmental, historic and cultural areas and will gain valuable insight through attending the forums this meeting has to offer and in turn, he can better review Iowa's transportation system needs. He will participate in sessions concerning context sensitive solutions, major project management, performance based design and highway safety.

Ms. Dumdei, as Highway Division District 2 Engineer, will attend sessions concerning highway maintenance, construction and design. The District 2 area borders Minnesota and Wisconsin so Ms. Dumdei will also meet with her counterparts from those states as well as other participating Midwestern states to discuss transportation topics of mutual interest.

Mr. Franklin, as Director of the Office of Policy and Legislative Services, will attend concurrent sessions on performance measures, transportation funding and finance, and federal surface transportation authorization as well as the MAASTO Board of Directors meeting and meetings with his counterparts from other states to discuss state and national transportation issues.

Mr. Lazarowicz, as Highway Division District 3 Engineer, will attend concurrent sessions pertaining to district operations which will include topics such as project management, sustainability, customer perspective of transportation system performance, and intermodal development.

Mr. Markley, as Director of the Office of Systems Planning in the Planning, Programming and Modal Division, is responsible for the development of the long-range transportation plan. This plan is necessary to efficiently allocate limited resources to meet Iowa's multimodal transportation needs and federal planning requirements that must be met in order to receive federal transportation funding. He will meet and discuss the latest federal transportation requirements with his Midwestern peers and participate in sessions concerning the latest trends, practice and state-of-the-art activities necessary to support transportation planning.

Mr. Selmer, as Director of the Statewide Operations Bureau in the Highway Division, directs and develops policy in the areas of construction, materials, maintenance, contracts, specifications and local systems. One focus of the conference is performance

Executive Council of Iowa  
May 26, 2011  
Page Three

measures, and Mr. Selmer is currently reviewing performance measures in the above areas for possible revisions. This conference will provide the opportunity to gain information concerning this topic and attend presentations on current trends as well as discussing it with his peers from other MAASTO states.

Mr. Wilkinson, as Director of the Operations and Finance Division, will participate in sessions concerning finance, operations, sustainability, reauthorization and performance measures, as well as discussing items of interest with his counterparts from other states within the region.

If you need additional information, please let me know.

Sincerely,

A handwritten signature in dark ink, appearing to read "Paul Trombino III", written over a horizontal line.

Paul Trombino III, P.E.  
Director

PT:ckw



# IOWA VETERANS HOME

1301 Summit Street  
Marshalltown, Iowa 50158-5485  
Ph: (641) 752-1501  
Fax: (641) 753-4278

Terry E. Branstad, Governor  
Kim Reynolds, Lt. Governor  
State of Iowa  
David G. Worley, Commandant

**DATE:** May 17, 2011

**TO/OFFICE:** GeorgAnna Madsen, State Treasurer's Office

**FROM/OFFICE:** David G. Worley, Commandant *DGW*

**SUBJECT:** OUT-OF-STATE TRAVEL REQUEST -- To attend the "AMDA Medical Direction in Long Term Care" on July 16, 2011 to July 22, 2011 in Lisle, Illinois.

I request approval for 9 days paid work time and registration fee for Dr. Melissa Bruhl to attend the non-core training, "AMDA Medical Direction in Long Term Care" on July 16, 2011 to July 22, 2011 in Lisle, Illinois.

Dr. Bruhl requests 9 paid work days and registration fee of \$1800.00. Dr. Bruhl will pay all other expenses.

As listed on the Out of State Travel Waiver Justification Form 88% of funding for the Iowa Veterans Home comes from additional sources (i.e. federal per diem, Medicare and Medicaid reimbursements and resident funding). The actual state costs (12%) for this trip would amount to \$216.00 of state funds expended.

The justification for this training is included on the enclosed "Request for Travel Authority".

Thank you for your consideration of this request.

DW: wap

cc: Wayne A. Pierson, Training Officer

EXECUTIVE COUNCIL  
2011 MAY 25 AM 9:46





# IOWA VETERANS HOME

1301 Summit Street  
Marshalltown, Iowa 50158-5485  
Ph: (641) 752-1501  
Fax: (641) 753-4278

Terry E. Branstad, Governor  
Kim Reynolds, Lt. Governor  
State of Iowa  
David G. Worley, Commandant

**DATE:** May 23, 2011

**TO/OFFICE:** GeorgAnna Madsen, State Treasurer's Office

**FROM/OFFICE:** David G. Worley, Commandant *DGW*

**SUBJECT:** OUT-OF-STATE TRAVEL REQUEST -- To attend the "Greater Chicago Internal Medicine Board Review Course" on June 5, 2011 to June 10, 2011 in Schaumburg, Illinois.

EXECUTIVE COUNCIL  
2011 MAY 25 AM 9:46

I request approval for 8 days paid work time and registration fee for Dr. Ann Touney to attend the non-core training, "Greater Chicago Internal Medicine Board Review Course" on June 5, 2011 to June 10, 2011 in Schaumburg, Illinois.

Dr. Touney requests 8 paid work days and registration fee of \$1140.00. Dr. Touney will pay all other expenses.

As listed on the Out of State Travel Waiver Justification Form 88% of funding for the Iowa Veterans Home comes from additional sources (i.e. federal per diem, Medicare and Medicaid reimbursements and resident funding). The actual state costs (12%) for this trip would amount to \$136.80 of state funds expended.

The justification for this training is included on the enclosed "Request for Travel Authority".

Thank you for your consideration of this request.

DW: wap

cc: Wayne A. Pierson, Training Officer



EXECUTIVE COUNCIL

## STATE OF IOWA

TERRY BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION  
JASON E. GLASS, DIRECTOR

May 24, 2011

## Executive Council Members

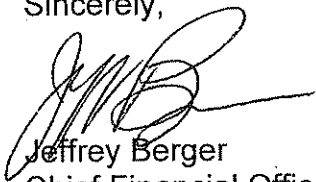
As consultants in the Finance, Facilities and Operation Services team at the Department of Education, Joyce Thomsen and Denise Ragias work with the school district business managers in the state.

The conference Joyce and Denise are requesting to attend is the Association of School Business Officials International. In addition to keynote speakers, there are many breakout sessions. Each timeslot will have anywhere from 9 to 12 topics.

Due to the variety of duties a business manager has, there are a multitude of topics covering issues like IRS regulations, insurance, technology, crisis management, transportation, facilities, accounting, etc., all of which are important for them to understand to be able to assist managers with the operations of a school district. Even though Joyce and Denise will attend the same conference, they will spend most of their time learning about different topics which can be shared with the Finance, Facilities and Operation Services team.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,



Jeffrey Berger  
Chief Financial Officer

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

[www.iowa.gov/educate](http://www.iowa.gov/educate)*Championing Excellence for all Iowa Students through Leadership and Service*



# Iowa Department of Human Rights

TAB # 5

Governor Terry E. Branstad  
Lt. Governor Kim Reynolds  
Isaiah McGee, Director

Division of Community Action Agencies | Division of Community Advocacy and Services | Division of Criminal and Juvenile Justice Planning

Offices of

Asian and Pacific Islander Affairs | Deaf Services | Latino Affairs | Native American Affairs | Persons with Disabilities | Status of African Americans | Status of Women

May 24, 2011

Ms. Georganna Madsen  
Executive Council  
Treasurer's Office  
LOCAL

RE: Out of State Travel Request – 3792066  
John Burnquist

Dear Ms. Madsen,

Executive Council approval is requested for John Burnquist to attend the National Energy Assistance Director's Association (NEADA) Annual Meeting from June 26-27, 2011, and the National Energy and Utility Affordability Conference (NEUAC) from June 27-29, 2011. Registration fees for the two conferences are \$500 and \$550, respectively. The conferences are held jointly, in order to reduce travel costs.

If I can provide any further information necessary, please feel free to contact me. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Brand".

William J. Brand,  
Administrator

WJB/jb/mt



**HEADQUARTERS IOWA NATIONAL GUARD**  
**Office of the Adjutant General**  
*Camp Dodge Joint Maneuver Training Center*  
7105 NW 70<sup>th</sup> Avenue  
Johnston, Iowa 50131-1824

TAB #6

Terry Branstad  
Governor

Kim Reynolds  
Lieutenant Governor

2011 MAY 25 11:11:09  
EXECUTIVE COUNCIL

May 24, 2011

Adjutant General's Office

SUBJECT: Out of State Travel Request

Ms. GeorgAnna Madsen  
Executive Council of Iowa  
State Capitol  
Des Moines, Iowa 50319

Dear Ms. Madsen:

Enclosed are 14 out-of-state travel requests for Firefighters from the Des Moines Air Base to attend FAA Approved Live Fire Training to be held June 13 - 15, 2011 in Volk Field CRTC, WI.

The registration fee is \$0. Funding for this trip is 100% Federal. All of these Fire Fighters need to attend this exercise. Please see attached justification letter.

I respectfully request the Executive Council's approval of this request be granted. Thank you for your assistance.

Respectfully,

Timothy E Orr  
MG, Iowa National Guard  
The Adjutant General

Encl

**EXECUTIVE COUNCIL OF IOWA**

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB #7

F/12

**REQUEST FOR MEMBERSHIP APPROVAL****DEPARTMENT REQUESTING MEMBERSHIP:** Public Health**NAME OF ORGANIZATION:** National Family Planning & Reproductive Health Association**NEW MEMBERSHIP** ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 7/1/11-6/30/12  
(Beginning and ending dates)**MEMBERSHIP FEE OR DUES AMOUNT** \$ 5,000 D302**Funding Source:** Federal Funds ☒ Other Funds ☐**If Renewal, previous year amount.** \$ 5,000 F/11**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** ☐ Yes ☒ No**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** ☐ Yes ☒ No**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

The IDPH Family Planning (FP) Program will receive \$1,598,096 in FY2011, including Title X FP supplemental expansion funds and HIV integration funding. The status of the continuation application for Title X FY2012 is not known at this time. The \$5,000 Health System membership dues for IDPH are less than one half a percent of the IDPH allocation. The National Family Planning and Reproductive Health Association (NFPFHA) is the only organization that advocates for, tracks and monitors federal appropriations for Title X. This activity helps to assure continued IDPH funding for family planning. NFPFHA facilitates communication among all Title X grantees in the U.S. enabling valuable networking with others in the field.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.**

This organization helps to assure that funding for family planning in Iowa continues through the Iowa Department of Public Health. That funding provides access to services in reproductive health and family planning for low-income women in Iowa, who otherwise would not be able to access these services. Babies and children, who are wanted and planned, are the foundation for healthy families and communities.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:**

There will be monthly newsletters, weekly sharing of news items from newspapers in Washington, DC, New York City, and nationwide; and frequent email contacts when Congress is dealing with family planning issues. NFPFHA membership allows access to website areas reserved for full members. There is an annual conference, the registration is to the conference is included in the membership dues. Communications from the State Family Planning Administrators (SPPA) group are routed through NFPFHA. SPPA is composed of the Title X family planning coordinators who are employed by state, territory and tribal governments.

**Requested by:**Mary Jones by M. Spranger  
(Department Head Signature)**Date:**05.17.11**Phone:**

DOM 261 MAY 23 2011

**Approval** ☐**Disapproval** ☒**Signature**David Reder**Date**5/19/11

Membership Form 42400

July 2009

## Executive Council of Iowa

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

**REQUEST FOR MEMBERSHIP APPROVAL****DEPARTMENT REQUESTING MEMBERSHIP:** Iowa Department of Public Health**NAME OF ORGANIZATION:** Wellness Council of Iowa**NEW MEMBERSHIP** ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** (Beginning and ending dates)  
January 1, 2011-December 31, 2011**MEMBERSHIP FEE OR DUES AMOUNT** \$ 1000 0955**Funding Source:** State General Fund ☒ Other State Funds ☐**Federal Funds** ☐ **Other Funds** ☐**If Renewal, previous year amount.** \$ 1000 2010**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** ☐ Yes ☒ No **If yes, please list:** \_\_\_\_\_

**Please describe why your department should have an additional membership.** Without this membership, IDPH would not have access to the many worksite wellness resources available on the members-only Web site for the Wellness Council of Iowa. Only members of the Wellness Council of Iowa receive updates on critical issues such as new data, evaluation resources and best practices from successful, existing worksite wellness programs.

**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** ☐ Yes ☒ No  
**If yes, list the anticipated number of trips per year and their purpose:** \_\_\_\_\_

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:** A worksite wellness coordinator is employed at IDPH through the Centers for Disease Control and Prevention Nutrition and Physical Activity grant. IDPH and the Worksite Wellness Coordinator need access to member-only resources to provide businesses in Iowa with resources to implement, evaluate, and sustain employee wellness programs. Both former IDPH Department Directors Mary Hansen and Tom Newton have served on the Wellness Council of Iowa Board to collaborate with other wellness initiatives in business and industry. It is important for IDPH to remain current on wellness efforts and strengthen those efforts, where possible. The steering committee for Healthy Opportunities, the wellness initiative for State of Iowa employees, will also benefit from the information available through the Wellness Council of Iowa.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.** It has been shown that large businesses receive a return on investment of up to \$4.91 per dollar spent on wellness programs. IDPH will assist companies in utilizing evidence-based methods and best practices to create the most cost effective programs. Many of these materials are available on the members-only Web site through the Wellness Council of Iowa. IDPH also provides worksite wellness information to other departments within the state.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** Resources, both in-person, by telephone and via the Web site will be accessed several times per week.

**Requested by:** Mary Hansen **Date:** 05.17.11  
(Department Head Signature)

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_**DOM:** ☒ Approval ☐ Disapproval**Signature:** Mary Hansen **Date:** 5/19/11

**Executive Council of Iowa**

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

**REQUEST FOR MEMBERSHIP APPROVAL****DEPARTMENT REQUESTING MEMBERSHIP:** Natural Resources**NAME OF ORGANIZATION:** Missouri River Natural Resources Committee (MRNRC)**NEW MEMBERSHIP:** \_\_\_\_\_ **RENEWAL:** ☒ **MEMBERSHIP PERIOD:** 7/1/2011 - 6/30/2012  
(Beginning and ending dates)**MEMBERSHIP FEE OR DUES AMOUNT** \$ \$1500 annually \_\_\_\_\_**Funding Source:** ☐ State General Fund ☒ Other State Funds: Fish & Wildlife Trust Fund☐ Federal Funds ☐ Other Funds: \_\_\_\_\_**If Renewal, previous year amount:** \$ 1500 \_\_\_\_\_**DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?** ☐ Yes ☒ No**If yes, please list:** \_\_\_\_\_**Please describe why your department should have an additional membership:** \_\_\_\_\_**WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL?** ☐ Yes ☒ No**If yes, list the anticipated number of trips per year and their purpose:** The membership requires out-of-state travel but will not pay for travel. Two trips per year.**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR**

**DEPARTMENT:** The MRNRC consist of resource professionals working in the states of Iowa, Missouri, Kansas, Nebraska, South Dakota, North Dakota, and Montana in addition to the U.S. Army Corps of Engineers, Fish & Wildlife Service, Environmental Protection Agency, Geological Survey, National Park Service, Bureau of Reclamation, and Western Area Power Administration. The Committee promotes the preservation and wise use of natural and recreational resources of the Missouri River. It formulates policies, plans, and programs for carrying on cooperative surveys and studies in addition to objectives stated in the 2003 Biological Opinion concerning the recovery of the endangered pallid sturgeon and interior least tern and piping plover.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS**

**OF THE STATE OF IOWA:** The MRNRC formulates policies, plans, and programs for carrying on cooperative surveys and studies in addition to objectives stated in the 2003 Biological Opinion concerning the recovery of the endangered pallid sturgeon and interior least tern and piping plover. Recommendations from these studies and surveys are provided to governing States in support of MRNRC objectives. Implementation of these recommendations by governing bodies benefit fishers, boaters, hunters and others who recreate on the River by restoring, maintaining and conserving fish, wildlife, recreational and water quality resources. It is through these efforts that the River's natural resources can be managed as a system and is an effective means to sustain a healthy river system and improve the quality of life for taxpayers of the State of Iowa.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:** The MRNRC delegates conduct bi-monthly conference calls, conducts one fall annual business meeting and co-sponsors an annual conference.

Membership Form 42400

December 10, 2010

Requested by: Joe Schmitt Date: 5-13-11  
Deputy Director: J. Schmitt Date: 5-16-11  
Director: Joe Schmitt Date: 5-18-11  
DOM: Approval: ☐ Disapproval: ☐  
Signature: Joe Schmitt Date: 5-19-11

EXERCISE COUNCIL  
2011 MAY 23 PM 2:05

**Executive Council of Iowa**

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB # 10

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Iowa DOT, Office of Aviation

NAME OF ORGANIZATION: American Association of Airport Executives

NEW MEMBERSHIP: \_\_\_\_\_ RENEWAL: X MEMBERSHIP PERIOD: 01/01/2011 - 12/31/11  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT: \$ 1775

Funding Source: State General Fund ☐ Other State Funds \$ \$1775

Federal Funds ☐ Other Funds \$

If Renewal, previous year amount: \$ 1775

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If Yes, please list:

Please describe why your department should have an additional membership:

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If Yes, list the anticipated number of trips per year and their purpose:

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

AAAE is influential on national policy matters and provides updated information and training opportunities on various operational, safety, and security related issues facing airports and the aviation industry. AAAE's Federal Affairs Membership provides summaries and analysis of federal legislation and rulemaking that is delivered via e-mail within minutes of federal action. Information from AAAE allows the Office of Aviation's small staff to remain current on federal aviation issues impacting airports and aviation in Iowa and decreases the amount of time staff must dedicate to researching, monitoring and analyzing federal legislative issues impacting the aviation system in Iowa.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA:**

The cost of AAAE's Federal Affairs Membership significantly offsets staff time and cost associated with researching, monitoring and analyzing federal legislative issues impacting the aviation system in Iowa. It provides critical analysis more quickly than Office of Aviation staff would be able to accomplish and is delivered in various mediums. Access to AAAE reports enhances staff understanding that allows more appropriate reactions to federal aviation issues and better advocacy for Iowa taxpayers and the aviation industry.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:**

Members receive multiple e-mail updates each week including airport alerts, hearing reports, security policy alerts, and regulatory alerts. Standard membership benefits include availability of training opportunities, website resources, and a subscription to Airport magazine.

Requested by: Stuart Anderson Date: March 9, 2011  
(Department Head Signature)  
Phone: 515-239-1661 E-mail: stuart.anderson@dot.iowa.gov

DOM: Approval ☒ Disapproval ☐

Signature David Pedersen Date 5/12/11

JUL 15 10:15



Executive Council of Iowa

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368  
FAX: 515 281-7562

TAB # 11

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Transportation

NAME OF ORGANIZATION: National Association of State Facilities Administrators

NEW MEMBERSHIP: \_\_\_\_\_ RENEWAL: X MEMBERSHIP PERIOD: 7/01/11 - 6/30/12  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT: \$ 1,800.00

Funding Source: State General Fund ☐ Other State Funds \$ 1,800.00

Federal Funds ☐ Other Funds \$

If Renewal, previous year amount: \$ 1,800.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If Yes, please list: This membership is for State of Iowa; all agencies included under one membership.

Please describe why your department should have an additional membership:

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If Yes, list the anticipated number of trips per year and their purpose:

**DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:**

NASFA provides network capability with other building professionals nationwide, provides a research library, a state-by state contact list and a national news service of facility related issues.

**DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA:**

NASFA provides an effective source of information for problem solving, reducing research time for building projects.

**DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:**

Two to three times per month, typically by e-mail, seeking or sharing advice.

EXECUTIVE COUNCIL MAY 23 PM 2:57	Requested by: <u>Lee Wilkinson</u> Date: <u>May 12, 2011</u> (Department Head Signature)
	Phone: <u>515-239-1340</u> E-mail: <u>lee.wilkinson@dot.iowa.gov</u>

DOM: Approval ☒ Disapproval ☐

Signature David J. Redden Date 5/16/11